

## REQUEST FOR FUND-RAISING TOLL BOOTH

**Name of Organization:**

Address of Organization:

Purpose/Mission of Organization:

Organization Contact (Name, Address, Home and Cellular Numbers):

Date and Time (Begin/End) of Fundraiser and signature of officer of organization:

Application must be received in the Office of the Selectmen by end of business on December 15<sup>th</sup>

Consideration and approval of request is subject to the following:

- ✓ Organization must be a non-profit registered with the IRS as a non-profit/charitable organization.
- ✓ Only four (4) tollbooth fundraisers will be allowed per year, and must take place on either a Saturday or Sunday.
- ✓ **No fundraisers will be allowed to take place on Easter and Mother's Day weekends.**
- ✓ In the event there are more than four (4) applicants, a lottery will take place to decide which organizations shall be granted permission to hold a tollbooth.
- ✓ Intersection markers must be used.
- ✓ High visibility vests must be worn by all persons participating in the fundraiser.
- ✓ No minors (under 18) shall enter the intersection or be in any roadway during the fundraiser.
- ✓ A police detail must be present for the duration of the fundraiser.

This form must be submitted accompanied by a copy of the organization's articles of incorporation or charter, and a copy of its tax exempt certificate.

For Office Use Only

APPROVED: ☐ Not Approved: ☐

Comments: \_\_\_\_\_

Date Stamp